

EAST KING COUNTY FAMILY CHILD CARE ASSOCIATION
BY-LAWS

East King County Family Child Care Association (EKCFCCA) is a chapter under
Washington State Family Child Care Association (WSFCCA)
(Revised October, 2009)

ARTICLE I

The name of this organization shall be the East King County Family Child Care
Association (herein “the Association” or EKCFCCA).

ARTICLE II

PURPOSE

The Association’s purpose is to give in-home Family Child Care Providers opportunities
to 1. Meet and get to know other child care providers in their area. 2. Visit other in-
home family child care homes. 3. Get new ideas and suggestions for improving your
business. Increase your visibility in your community. Take STARS approved classes
with other family child care providers. Share with others who have an understanding of
what you do every day.

ARTICLE III

STRUCTURE

Section 1. The general group shall be made up of all members from the entire county.
The Full Membership of the general group shall elect officers as described in these by-
laws, publish a newsletter, sponsor workshops and/or other educational, and do whatever
else may be desired by the Association.

ARTICLE IV

MEMBERSHIP

Section 1. There shall be one (1) class of membership in the Association (Full
Membership).

Section 2. All members shall receive the Association publications, notice of general
meetings and shall be entitled to attend the same.

Section 3. A membership is required of any member whose primary occupation is the
licensed family child care of children other than his/her own. To qualify and to maintain
full membership, the person must:

- (A) Support the goals and purposes of the Association,
- (B) Pay full membership dues, in a timely manner,
- (C) Maintain a valid family child care provider license and
- (D) Otherwise be a member in good standing, pursuant to these by-laws.

A member shall pay the greatest amount of dues set by the Association. In the Standing Rules and shall have one vote in all general meetings and one vote in meetings in the committee to which he/she belongs. A member shall be eligible to chair a committee and serve on committees of the Association.

Section 4. Only person holding a membership shall have the right to vote in the conducting of affairs of the Association, and to run for and hold office and to be an Area Chairperson and member of the Board of Directors.

Section 5. Association members have a duty to expel from any meeting, any member who by his/her conduct during the meeting, is disruptive of Association business or who impedes achievement of the purposes of the Association in such a case, the said member shall be expelled from the meeting on a two-thirds (2/3) vote of the voting members present.

The Board of Directors shall have the power to suspend or expel any member permanently, for cause, after a fair hearing and thirty (30) days notice. An appeal may be made to the Association in a petition signed by five other members within thirty (30) days notice after the Board's decision. The appeal is to be heard at a meeting of at least 51% of the Area chairpersons. The decision of the Area Chairperson shall be final.

ARTICLE V

DUES

Section 1. Membership dues shall be proposed by the Board along with a proposed budget for the coming year at the February meeting. Annual dues shall be due at the beginning of each fiscal year on October 1.

Section 2. Any current member whose dues are not paid before October 31 of each year shall automatically lose all membership rights, including but not limited to: the right to hold office or chairmanship, voting rights, and the right to receive publication, notices, etc., until such dues are paid in full.

ARTICLE VI

MEETINGS

Section 1. General meetings shall be held a minimum of four (4) times yearly at such time and place as the Board of Directors shall direct. Written notice of the time and place of each meeting shall be sent to members of the Association at least ten (10) days prior to the date of the general, special or annual meeting.

Section 2. Special meetings of the Association membership may be held at such a time and place as determined by the board of Directors, and shall be held on written request to the Board of Directors from 20% of the members. The purpose of the meeting shall be stated in the notice or request. Any meeting so requested must be held within thirty (30) days of receipt of said request by the Board of Directors. Except in cases of emergency, at least seven (7) days notice shall be given to the general membership.

Section 3. In addition to the general and special meetings provided for in Sections 1 and 2 above, an annual meeting shall be held yearly during the month of May, at such time as the Board of Directors shall direct. Election of new officers shall take place at the Annual Meeting, in election years, in accordance with these by-laws.

Section 4. At all properly called and noticed meetings of the Association those present shall constitute a quorum for the transaction of business. Except where otherwise proved, the action of the majority of the members present at any such properly called and noticed meeting shall be the action of the Association.

Section 5. Area meetings shall be held at the discretion of area members and the Area Chairperson.

ARTICLE VII

OFFICERS

Section 1. The officers of the Association shall be the President, Vice President, Secretary and Treasurer. These officers shall perform the duties prescribed by these by-laws and by ROBERT'S RULES OF ORDER. At least one year's membership in the Association, before taking office, shall be required for the office of President. New officers shall assume their offices on July 1 and serve for a term of two (2) years, beginning with the election in June of the current year. In the event an officer is unable to serve a full term of office, the remaining Board of Directors shall appoint a temporary replacement until such time as the full membership can meet to vote upon a replacement.

Section 2. Any officer may be removed for cause. In addition to grounds for removal, which would apply to any member, grounds for removal of an officer include malfeasance, misfeasance or nonfeasance of his/her office, or unexcused absences from three (3) consecutive meetings of the Association members and/or the Board of Directors.

ARTICLE VIII

BOARD OF DIRECTORS

Section 1. The Board of Directors of the Association shall be the officers, the immediate Past President, and the Committee Chairs.

Section 2. It shall be the duty of the Board of Directors of the Association to carry out the programs and policies of the Association. The Board of Directors shall have the authority to interpret the by-laws and the Standing Rules. The board shall be subject to the orders of the Association, and none of its acts shall conflict with the action taken by the Association in regularly scheduled general and special meetings.

Section 3. Meetings of the board of Directors shall be held on call of the President or on a request of the majority of the Board of Directors, but in no case less frequently than four (4) times a year. Each member of the Board of Directors shall possess one (1) vote in matters coming before the Board. A simple majority of the Board constitutes a quorum. Except where otherwise provided, the act of the majority of members of the Board present at a meeting where a quorum is present shall be the action of the Board of Directors.

Section 4. All monies received by the Association shall be placed and kept in such accounts as the Board of Directors shall determine.

ARTICLE IX

STANDING COMMITTEES

Section 1. The Standing Committees of the Association shall be the New Members, Publicity and Training. In addition, there shall be an Area Representative to the WSFCCA. The Board of Directors may establish other committees as it shall deem necessary. Committee Chairpersons and the Area Representative to the WSFCCA shall be appointed by the President in consultation with, and pursuant to, the advice and consent of the Board of Directors. The remainder of the committee members shall be chosen by the committee chairperson. The President shall be ex-officio a member of all committees except the Nominating Committee.

Section 2. The duties of each committee shall be determined from time to time by the Board of Directors.

Section 3. The Training Committee will conduct all trainings for the organization and membership in the committee will be based on the following criteria:

- (A) Minimum of 10 hours working with adult learners.
- (B) Minimum of 40 hours of STARS approved training (with at least 5 hours of that time in the area in which they wish to become trainers).
- (C) Minimum of 5 years working with young children.

Board Officers and general members will be included in the training committee if they meet the above criteria.

Section 4. An Auditing Committee of three (3) members shall be appointed by the President at the May meeting, whose duty it shall be to audit the Treasurer's accounts at the end of May and to report to the members at the next general meeting.

ARTICLE X

ELECTIONS

Section 1. Members shall elect a nominating committee of three (3) Full Members at their general meeting in January of an election year. This committee may choose its own Chairperson and it shall be its duty to nominate candidates for the offices of the Association in years when officers are to be elected, and to nominate Area Chairpersons, if this becomes necessary as provided in Section 4.

Section 2. The nominating committee's slate of candidates for the offices of the Association, in an election year for officers, shall be presented at the March general meeting. At this meeting, nominations from the floor shall be accepted, and if necessary in order to limit each vacancy to two (2) candidates, the number of nominees shall be narrowed by secret ballot.

Section 3. In election years for officers, the officers shall be elected by a mail in ballot or by secret ballot cast by full members at the June annual meeting. A mail in ballot may be requested from the nominating committee and must be returned before the actual election. This can be done by regular mail or by e-mail. There will be no campaigning by any individual running for a chapter office.

A quorum of such elections shall be three (3) Full Members.

ARTICLE XI

AMENDMENT OF BY-LAWS

The by-laws can be amended at any regular meeting of the Association by two-thirds (2/3) majority vote of those present, provided that the amendment has been submitted in writing at the previous regular meeting.

ARTICLE XII

GENERAL PROVISIONS

Section 1. The fiscal year of the Association shall commence on October 1 and end on September 30 of the following year.

Section 2. Parliamentary procedure for all meetings shall be conducted in accordance with the most recent edition of ROBERT'S RULES OF ORDER. Whenever these by-laws are inconsistent with ROBERT'S RULES OF ORDER, these by-laws shall rule.

Section 3. All business at any meeting shall be conducted in person by members. No proxy votes shall be accepted.

Section 4. In all dealings of the association including all general meetings, trainings and committee meetings it shall be the responsibility of all members present to insure that the Association adhere to the following principles of conduct:

- (A) Nurture each adult's ability to feel knowledgeable, and develop a confident self-concept and assist the children they serve in doing the same.
- (B) Promote each adult's ability to demonstrate a comfortable, empathic interaction with people from diverse backgrounds and guide the children in their care to do the same.
- (C) Foster each adult's critical thinking skills concerning bias and assist them in teaching the children they serve to do the same.
- (D) Cultivate each adult's ability to stand up for themselves and for others in the face of bias/discrimination and help them to guide the children they serve to do the same.

Section 5. This corporation is organized exclusively for charitable or educational purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code.

Section 6. Notwithstanding any other provision of the by-laws, the corporation shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code.

Section 7. Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed to a non-profit fund, foundation or corporation which has established its tax exempt status under Section 501 (c) (3) of the Internal Revenue Code.

